

February 28, 2024

Dear Valued Supplier,

HDT Global would like to notify you of a change in the billing address for our 3rd party bill to information. This change is **effective immediately**. Billing changes not updated by **March 1st 2024**, will be the responsibility of the Supplier.

HDT Global would like to clarify the carrier your company is to use for shipments to our facilities. Unless otherwise instructed in writing by an authorized HDT Global employee, please adhere to the below instructions. Any/all additional transportation charges caused by a Supplier's failure to follow these instructions will be the responsibility of the Supplier.

This directive is effective on all shipments to the following HDT Global facilities:

5455 Route 307 West Geneva, OH 44041	510 Lansdowne Rd Fredericksburg, VA 22408	4080 Park Ave. West Mansfield, OH 44903	5951 Endeavor Way Tanner, AL 35671
7375 Industrial Rd Florence, KY 41042	1032 Seabrook Way Cincinnati, OH 45245		

For Less than Truck Load (LTL) and Truck Load (TL) shipments, navigate to the following web address:

<https://www.simplifiedlogistics.com/LoginControl/UserLogin.aspx>

Log in with the following information:

User Name: **HDT**
Password: **supplier**

Click on the "Routing" button and enter the ship date, origin zip code, destination zip code, and weight. Then click on "Lookup" Carriers. The website will tell you which carrier to use and their dispatch number. If your shipment is over 8 pallets or 10,000 lbs., please email HDT@RedwoodSCS.com or call 855-375-6442, for carrier routing instructions.

Please note that HDT **will not pay** for additional charges incurred if tow or more shipments from your facility on the same day to a single HDT facility or if the supplier does not use the directed carrier of choice.

In addition to the new carrier assignments, the correct "**3rd party bill-to**" information should be printed on your Bill of Lading:

***NEW* Bill To Address:**
HDT Expeditionary Services
C/O Simplified Logistics, LLC
PO Box 9349
Louisville, KY 40209

Finally, effective immediately, all RFQ responses must be approved without freight included in the material price unless otherwise explicitly requested in writing by an HDT supply chain team member.

Thank You,


VP Supply Chain